

The CPD Fest 2020

Technology & Growth Strategies to Get Ahead

Presenter: Des O'Neill – OmniPro

Sponsored by :-



www.CPDStore.com

Core Technical Online CPD for Irish Accountants Tax, Audit, Financial Reporting, Insolvency, Company Law, Regulation, Management Accounting & Business Skills



OmniPro Education & Training Main Street, Ferns, Enniscorthy, Co. Wexford 053 910 0000 www.omnipro.ie info@omnipro.ie

© OmniPro Education & Training 2020



Table of Contents:

Practically Building Your Tech Stack Presentation	1
The Technology Transformer Tool	6
The 6 Step Success Path	7
Building Your Tech Stack Self-Assessment Questionnaire	8
Create A Red Velvet Rope Policy	16
Defining Your Ideal Customer	18
Customer Avatar Worksheet	21
Pick a Niche	22
Template Customer Grading Matrix Complete	26
Business Development 101 Blueprint for Accountants	27
The Strategy Creator	53

www.CPDStore.com

Core Technical Online CPD for Irish Accountants Tax, Audit, Financial Reporting, Insolvency, Company Law, Regulation, Management Accounting & Business Skills





Technology and Growth Strategies to Get Ahead

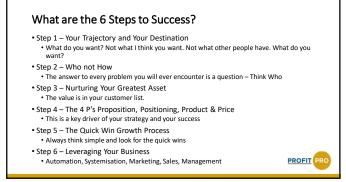
ProfitCon – Session 3 Friday 18th of December

The Business of Accounting is a Simple One

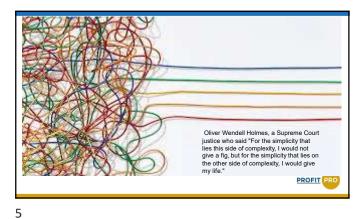
- •Have a plan
- •Get good people
- •Identify what is a good customers and serve them
- •Deliver what customers want and need
- •Bill it and collect it
- •Get your people working in a structured way
- Scale it to what you want

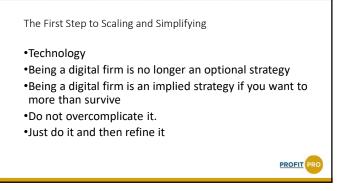
PROFIT PRO

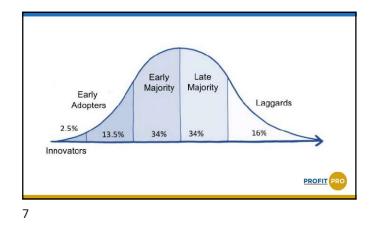








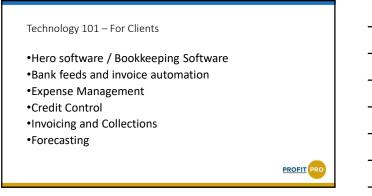






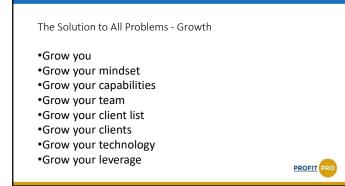








10



11

OMNIPRO Think Growth – Business Development 101 for Accountants • Your Strategy and Positioning • The 6 Pillars of Accounting Firm Marketing Self Assessment Networking Customer Classification Direct Outreach Red Velvet Rope Policy Referrals Defining your Ideal Customer Writing Niching Speaking Become a Category Authority The Web Basic Credibility Builders Email Marketing Focus Integrated Sales Process 12



The Real Solution to All Problems

- Take Action
- What are you going to do?

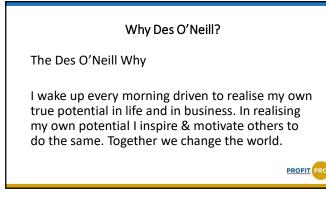
13

The ProfitPro Why

Our core belief is simply this: Accountants can and do change lives, so we get up every morning to bring them tools, advice and training so that they can build outstanding businesses for themselves and their clients too. In this way we change lives communities and our world. We would love to do that together with you

PROFIT PRO

14

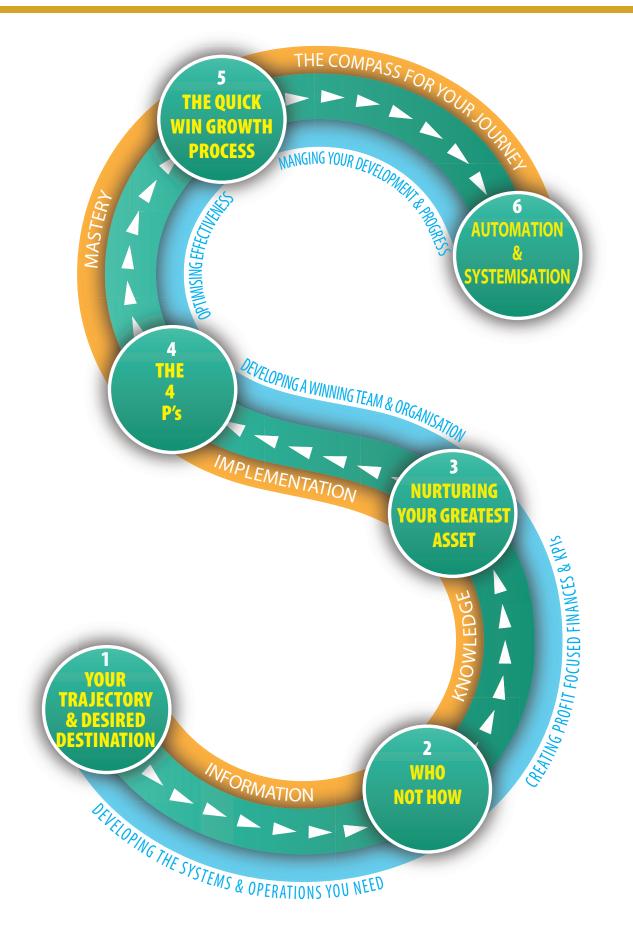


THE TRANSFORMER TOOL



The Experience You Want to Transform		
1. Briefly describe the experience you'd like to imp	rove and learn from	
2. WHAT'S WORKING? WHAT WORKED	3. WHAT'S NOT? WHAT DIDN'T?	
4. IMPROVEMENT	5. ACTION	
Knowing what you know now, how could you enhance or refine this experience?	What would produce a much more strategic, successful and satisfying experience in the future?	
	1.	
	2.	
	3.	
	4.	
	5.	

6-Step Success Path



BUILDING YOUR TECH STACK



Name: Date:		
INITIAL SELF ASSESSMENT – List Products and Apps:		
Score your existing Tech Stack (The Software, Apps, Providers, Tools and Services you currently use) or if you want to focus on one particular piece of software assess it under each of the following areas:	MAXIMUM SCORE	YOUR SCORE
Firm & Partner/Principal Outcomes Does your current tech stack give the firm and the owners what they really want?	20	
Business Needs and Strategy Does your current tech stack and delivery align with the firms trajectory and desired strategic outcomes?	20	
Team Needs and Facilitation Does your current tech stack meet the needs of your team and enable them work as flexibly and effectively as they want and need?	20	
Operational Efficiency Does your current tech stack reduce manual processing and optimise operational efficiency?	20	
Outputs and Deliverables Does your tech stack produce the outputs and deliverables that both your team and your customers need?	20	
Customer Needs and Service Does your current tech stack simplify and improve the customer experience giving them what they need?	20	
Customer Added Value Opportunity Does your current tech stack create opportunities for you to provide more value to your customers?	20	
Customer Experience Does your current tech stack enhance and optimise customer your customer experience?	20	
Firm Wide Integration Is your tech stack fully integrated throughout the firm and across the full customer portfolio or is there only partial implementation?	20	
Unbiased User Reviews Based on the component parts of your tech stack what does the market feedback say about your applications irrespective of you and your team's opinion?	20	
Reliability and Uptime Every software provider talks about 99.9% uptime but what is the real reliability of your tech stack and the uptime?	20	
Open or Closed Platform Is your tech stack an open platform whereby it easily integrates with other software products and non- native applications or is it a closed platform where you can really only use products and apps developed by the primary provider?	20	
Eco-System and Integrations Does your tech stack have access to a wider eco-system of applications and integrations that can add value to your customers by providing bespoke solutions that makes their life easier?	20	
Market Capitalisation and Funding Are your primary applications and software providers well capitalised and funded so that they can evolve, develop, and innovate as technology evolves develops and innovates?	20	
Past and Planned Development Path Does your tech stack providers have a history of innovative developments and a clear plan and pathway for future developments?	20	
Total Score	300	

ADDITIONAL COMMENTS/FEEDBACK



DEEPER ASSESSMENT – Current Tech Stack or Specific Software/ App/ Product/ Tool Service		
STRENGTHS	WEAKNESSES	
THREATS	POSITIVIE OPPORTUNITIES	
COMPARISIONS	OVERALL ASSESSMENTS	
NEXT STEPS/DECISIONS		
1.		
2.		
3.		
4.		
5.		



SOIDANCL	ON BUILDING YOUR TECH STACK
What does	the Firm Owner and the Firm Want and Need?
	The End Result
	Customer Service
	Profitability
	Cost Effective
	Peace of Mind
	Hassle Free
	Usefulness
	Simplicity
	Lego Block Building
	Now and the Future
What do th	e Team Want and Need?
	The End Result
	Customer Service
	Speed
	Efficiency
	Reliability
	Confidence
	Accessibility
	Collaboration
	Support
	Training
 What do th	e Customers Want and Need?
	The End Result
	Interactivity
	Accessibility
	Reliability
	Confidence
	Accessibility
	Collaboration
	Support
	Connection
	Profitability



Product Options	
• CRM	
•	One source of information that feeds everything else
•	Track customer details
•	Track customer information
•	Track communications
•	Track servicing
•	Emails and contact details
•	Central Hub of the business
	Workflow
	• Billing
	Internal reporting KPIS
	Client Communications
	Portal Customer Documents
•	What are the options for this area?
•	Do any of the options for this area also fit other considerations and requirements
-	of the business?
Workflow Manageme	ent
•	Track Jobs
•	Anticipate Spare Capacity
•	Anticipate squeezed resources
•	Helping with team management
•	Helping with customer deadline management
•	Deadline Management
•	Project Management
	Visibility
	What are the options for this area?
•	Do any of the options for this area also fit other considerations and requirements of the business?

BUILDING YOUR TECH STACK



Firm Profitability KPIS

- Dashboard
 - Critical information at a glance
- Mining Capabilities
 - Going deeper
 - Customising for the firm
- What are the options for this area?
- Do any of the options for this area also fit other considerations and requirements of the business?

Client Communications

- Basic Communications
 - Text
 - Email
 - Call tracking
 - What are the options for this area?
- Do any of the options for this area also fit other considerations and requirements of the business?

Bookkeeping and Customer Accounting

- Bookkeeping package
- Automatic Document exchange / bank account
- Payroll
- Expense management
- What are the options for this area?
- Do any of the options for this area also fit other considerations and requirements of the business?

Financial Statements

- Produce statutory accounts
- Link seamlessly into bookkeeping software
- What are the options for this area?
- Do any of the options for this area also fit other considerations and requirements of the business?



Customer Service	
•	Budgeting
•	Cashflows
•	Project Management
•	Bespoke Apps and Integrations
•	Expense management
•	What are the options for this area?
•	Do any of the options for this area also fit other considerations and requirements of the business?
Firm Accounting	
•	Time tracking
•	Job profitability
•	Billing
	Invoice Automation
•	Collections
	• DD
	Auto Payments
•	What are the options for this area?
•	Do any of the options for this area also fit other considerations and requirements
	of the business?
Proposals and Onbo	arding Meet a new customer • Transitioning an existing customer Pricing Models Bespoke Proposals Approval and auto sign up Payment and billing system
•	AML
•	What are the options for this area?
•	Do any of the options for this area also fit other considerations and requirements
	of the business?
Signing and docume	nt approval One stop shop What are the options for this area? Do any of the options for this area also fit other considerations and requirements
•	



Client Portal	
	Client documents
	Information exchange
	Firm Outputs
	 What are the options for this area?
	• Do any of the options for this area also fit other considerations and requirements
	of the business?
Paperless	
	Create a paperless office
	Paperless internally
	More streamlined externally
	• Efficiency
	• GDPR
	 What are the options for this area?
	• Do any of the options for this area also fit other considerations and requirements
	of the business?
Website	
	Awareness Tool
	Marketing Tool
	Business Development Tool
	On the spot quoting
	On the spot customer care
	Diary Management
	Customer Service Tool
	On the spot customer care
	Diary Management
	• What are the options for this area?
	 Do any of the options for this area also fit other considerations and requirements
	of the business?
Diary Managemen	t
	Internal External
	Outlook - Internally
	Calendly - External
	What are the options for this area?
	• Do any of the options for this area also fit other considerations and requirements
	of the business?

BUILDING YOUR TECH STACK



Team Communications

- Reduce the email flow
- Easier communications
- Easier insights and overview
- What are the options for this area?
- Do any of the options for this area also fit other considerations and requirements of the business?



CREATE A BASIC RED VELVET ROPE POLICY
1. Characteristics – What type of people do you and your team really enjoy working with?
2. Characteristics – Write down the names of some of your existing ideal customers.
3. Characteristics - What is it about them that you enjoy or makes them easier to work with?
4. Characteristics – Write down the names of some of your existing customers that you no longer
want to work with. Your worst customers.
5. Characteristics - What is it about them that you don't enjoy or makes them difficult to work with?

YOUR RED VELVET ROPE POLICY



6.	Business Profile – What are the indicators and common characteristics from a business perspective of your favourite customers?
7.	Fee Focus - What is the minimum turnover / profitability of a customer before we will accept them?
8	Fee Focus - What is the minimum personal income level before we will accept a customer?
0.	ree rocus - what is the minimum personal income level before we will accept a customer :
9.	Fee Focus - What is the minimum fee and profitability we need to be able to generate before we will accept a customer?
10	. Sector Focus - What categories or sectors of customers will we not accept.

PROFIT PRO

DEFINING YOUR IDEAL CUSTOMER - YOUR AVATAR

Your Avatar is representative of our typical or ideal customer. You may have multiple Avatars. Never forget we are not our market!

When creating our offers and our marketing you need to focus on your prospects – not yourself, your friends or your family.

Your Avatar is a great tool to help you do that

1. WHAT IS YOUR AVATAR'S BIGGEST FRUSTRATION? WHAT KEEPS THEM UP AT NIGHT?

2. WHAT SCARES YOUR AVATAR? WHAT ARE THEY AFRAID OF?

3. WHAT MAKES YOUR AVATAR ANGRY OR MAD?

DEFINING YOUR IDEAL CUSTOMER – YOUR AVATAR



4.	IN WHAT WAY DOES YOUR AVATAR FEEL DISRESPECTED? WHO DOESN'T RESPECT THEM? WHAT DOES IS FEEL
	LIKE FOR THEM NOT TO BE RESPECTED?

5. WHAT ARE YOUR AVATAR'S HOPES AND DREAMS? WHO OR WHAT DO THEY ASPIRE TO BE?

6. WHAT IS OUR AVATAR'S GREATEST OPPORTUNITIES? ARE THERE OPPORTUNITIES THEY DON'T EVEN KNOW ABOUT?

DEFINING YOUR IDEAL CUSTOMER – YOUR AVATAR



7. WHAT IS OUR AVATAR'S BIGGEST STRENGTHS? ARE THERE STRENGTHS OR RESOURCES THAT HAVE THAT THEY DON'T EVEN KNOW ABOUT?

8. IN SUMMARY – YOUR IDEAL CUSTOMERS OR YOUR AVATAR'S ARE:

CUSTOMER AVATAR WORKSHEET

1. CUSTOMER DETAILS:		2. BUSINESS INFORMATION			
NAME:		TURNOVER:			
AGE:		PROFIT:			
GENDER		SALARY/PERSONAL INCOME:			
MARITAL STATUS:		ROLE			
#/AGE OF CHILDREN:		INDUSTRY SECTOR			
LOCATION					
3. GOALS & VALUES		4. KEY CH	ALLENGES & PAIN POINTS		
GOALS:		CHALLENGES:			
VALUES		PAIN POINTS			
	WHAT ARE WE GUING	TO DO WITH AND FOR THEM?			
FEE LEVEL:					
SERVICES THEY NEED:					



PICK YOUR NICHE



1.	WHO ARE 5 TO 6 DIFFERENT TYPES OR INDUSTRY SECTORS THAT ENGAGE AND COULD BENFIT FROM
	THE SERVICES THAT I PROVIDE?

2. WITHIN THOSE BUSINESSS TYPES OR INDUSTRY SECTORS WHO IS MY AVATAR?

3. WHICH BUSINESS TYPES OR INDUSTRY SECTORS DO I KNOW PEOPLE IN OR ALREADY HAVE CUSTOMERS IN?

4. IN WHAT INDUSTRY SECTOR OR BUSINESS TYPES AM I MOST LIKELY TO FIND MY IDEAL CUSTOMER AVATAR?

PICK YOUR NICHE



5. WHICH BUSINESS TYPES OR INDUSTRY SECTORS DO I HAVE THE MOST KNOWLEDGE IN?

6. WHICH INDUSTRY SECTORS OR BUSINESS TYPES DO I REALLY ENJOY WORKING WITH AND KNOW THAT I DO MY BEST WORK IN THAT CAN CREATE TANGIBLE BENEFITS FOR CLIENTS?

7. WHICH INDUSTRY SECTORS OR NICHE AREAS ARE FAMILIAR AND COMFORTABLE WITH PAYING FEES AT A LEVEL THAT ARE ALIGNED WITH MY BUSINESS STRATEGY?

8. WHAT INDUSTRY SECTORS OR NICE AREAS ARE FAMILIAR AND COMFORTABLE WITH ENGAGING PROFESSIONAL ADVISORS TO HELP THEM ACHIEVE THEIR DESIRED RESULTS?

PICK YOUR NICHE



9. WHAT ARE MY GREATEST PASSIONS RELATED TO MY WORK?

10. WHAT ARE MY NATURAL TALENTS THAT I BRING TO MY WORK AND WHAT BUSINESS SECTORS CAN THEY MOST BENEFIT?

11. WHAT ARE MY LIFE SITATUIONS OR ROLES THAT MY MARKET MIGHT IDENTIFY WITH?

PICK YOUR NICHE



12. LIST THE POSSIBLE NICHES AND CHOOSE YOUR FIRST ONE TO GO AFTER				
POSSIBLE NICHE MARKET 1:				
POSSIBLE NICHE MARKET 2:				
POSSIBLE NICHE MARKET 3:				
POSSIBLE NICHE MARKET 4:				
POSSIBLE NICHE MARKET 5:				
MY NICHE MARKET				



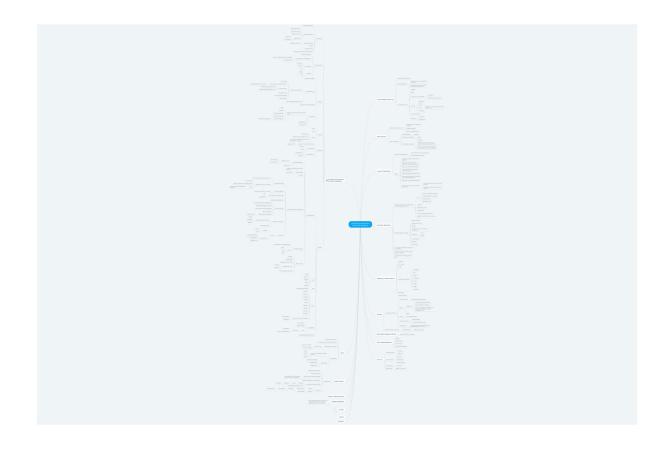
COMPLEX CLIENT CLASSIFICATION MATRIX

CLIENT CLASSIFICATION MATRIX											
	FIRM INDICATORS		OVERALL DRIVERS		CLIENT INDICATORS						
CLIENT NAME	FEE SCALE	CASH FLOW CATEGORISATION	RECOVERABILITY	LIKABILITY	THE IDEAL CLIENT AVATAR	SERVICE AFFORDABILITY	VALUE PERCEPTION	FUTURE POTENTIAL	CLIENT SCORE		
	1-10	1-10	1-10	1-20	1-20	1-10	1-10	1-10			



(2) mind

Business Development 101 for Accountants



Your Strategy & Positioning

Peace of Mind - Proposition

Growing the business

Not about you the owner being the accountant

About you growing a business that provides accounting services

The 6 Steps to Success

Strategy

Whos

Nurturing Your Greatest Asset

Customers

Who are your ideal customers

The 4 Ps

Proposition

Product

Price

Charge them enough so you can give them what they want

Positioning

Quick Win Growth

Leverage

Automation

Systemisation

Self Assesment

Ranking on a Scale of 1 to 10

1 Dont know the first thing about marketing

10 Marketing Expert

What is your Self Assessment

What is the Process

Create Awareness

Strangers

Build Trust and Credibility

Friends

Have a Sales Conversation

Customers

Matching the wants and needs of the customer with what you can do as a firm

We can only sell to the extent that there is an approriate level of trust and credibility

Customer Classification

Extension of Self Assessment

What customers do you currently serve?

Who are the ideal customers

Positive

People who will listen - People who are coachable
People who are used to paying professional fees and paying high fees
People who will take advice on board
People who are running reasonably successfull businesses
People not struggling to pay their taxes
People who need help and support to get on top of their bookkeeping
People who want to know their numbers
People who want to take back control of their business
People who want to feel in control of their business
People who love being in control of their business

Red Velvet Rope Policy

What are the minimum paramaters to enter into a relationship with you?

Тах

Not even a discussion its a given

Understand they have to pay tax

Willing to pay tax

Be able to pay tax

Profitable

Able to pay your Bill

Paying by DD

Polite, courteous and professional

Appreciate the help rather an necessary evil

Behaviours you will not accept

Being rude to staff

People who dont care

Messers

People who see an accountant as a necessary evil

Not paying

Timely

Enough

Too demanding

Life sucker

Time sucking

If you charge somebody enough there will be no problem

There is no such thing as the wrong price only the wrong client

The right customer will always pay the price

Defining your Ideal Customer

Profitable

All in service

Audits

Audit Exempt Companies

Bookeeping

VAT

Payroll

Tax Returns

Co Sec

SImple

Steady

No Drama

Sole Traders

Income tax returns

Niching

Components of Niching

Delivery of Service

Develop a standared play book

Growth

Marketing

Targeted and focussed marketing

Cannon or Bazuka vs a hand gun

Focus in a particular area with a particular message Vs a scattergun confusing message approach

Sales

Pricing

Command higher Fees

Provide more value

Deeper expertise

Perceived to be a higher value

Attracting team

Attract people who have expertrise or want to develop expertise in the niche

Main Accountancy Firm brand

Set up Sub Brand

Target specific niches

Becoming A Category Authority

Links into the niche that you pick

Basic Credibility Builders

Website

Linkedin Profile

Email Address

Business Card/ Headshots

Focus on

Existing Customer

Retaining

Refferrals

New Customers

Short term

Build a system

Create a pipeline

Brand Building

Long Term

Who Hunting

Medium to Long Term

The 6 Pillars of Professional Services Firm Marketing

Networking

Foundational Strategy

Networking Process

Share what you know

Share who you know

Share who you are

BNI Concept

Givers Gain

Pay it Forward

Networking Groups

Other Business Owners

LinkedIn

Facebook Groups

Where does your target market hang out?

Direct Outreach

Foundational Strategy

Targeted Outreach to People PtoP

Who are the people who know my people

Financial advisors

Direct Mail

Direct Email

3rd Party

Self

TeleSales

3rd Party

Self

Referrals

Foundational Strategy

Customer Referrals

Accountants Growth Loop

Have a client

Have a results conversation with them

Ask them what they want and need

Get them a result

Strengthening your relationship

Building a way of helping this niche

They have a story

Ask for a structured referral

Get a new client

Exponential potential when niching

Transfer of Trust and Credibility

Influencers

Who already works with the type of clients I want

QFAs

Solicitors

Technology Suppliers

Stationary Companies

Recruitment Agents

Eg Who places contractors

Large following

Social media

Writing

News

Blog

Social

Own Content

Referring to other peoples content

Using Official / Legislative Content as the basis of your own content

Speaking

Speak First then Convert to Writing

Splice and Dice

Your Platform

In Person

Zoom

Other Platforms

Enterprise Board

Influencers

The Web

Email Marketing

Foundational Strategy

Build an email list

Existing Clients

Potential Clients

Nurture a list

Captue Email Addresses of Potential Clients

Existing Clients

Stay in Touch

Launches

The Basic Email Marketing Strategy

Build a landing Page

This is where your traffic is going to land

When they come to your website

Do Something

Trade email address for something of value

Or Go

If they go consider a targetted pixel campaign

Build a Lead Magnet

Something of Interest to your Traffic

Drive Traffic to the Landing Page

PPC

Social Media

Harvest the Email Addresses

Nurture Campaign

Connect with New People Straight Away

Give them something extra as value

Accelerating the trust and credibility

Have their attention

Move quickly to engagement

Initial consultation

Maintenance Campaign

Providing valuable information

Weekly

Fortnightly

Monthly

Existing & Potential

Promotions

Potential

Pre Sales

Webinar

Event

Sales Process

Initial Scoping Meeting

Proposal Meeting

Engage or Not

List Building Strategy Drive all Traffic to the Landing Page How Social РРС SEO Whats required Website Landing Page Lead Magnet / Ethical Bribe Mail Service Provider mailchimp Infusionsoft Internal / External Consultant PPC Google Facebook Instagram Twitter Linkedin SEO Digital Marketing Strategy Social

Linkedin YouTube Facebook TikTok Twitter Instagram Reddit Pinterest Periscope Embed a Pixel onto your website PPC Campaign Targeted on Your Website The Foundation Mobile enabled Nice Professional Lead Magnet Capture Email Addresses Integrating Digital and Traditional

Content Creator

Lead Creator

Reads Business Publication

Follows top 12 Firms

Sees something on Big 4 Newsletters

Quote large sections of the original content - give your interpretation

Researches legislation / underlying issue

Creates basic bulet point script

Descript

Script

Blog Post

Newsletter

Record with Phone/ Basic Camera

Zoom Call

Descript

5 Minute chunks

Blog Posts

Smaller Videos

Newsletter Posts

Rev.com

\$20 Per Month

Sales

The Results Conversation

The Termination of Price Rise Conversation

Closing with your Proposal

Menu Pricing

Live Price in Call No.1

Close Live in Call 2

Sales Process

Get their email address / Telephone Number

Step 1

Step 2

Step 3

Sales Process

Initial Scoping Meeting

Proposal Meeting

Engage or Not

The Plan

- 2
- _
- 3

THE BIG QUESTION

What is the ONE thing that we can do from a marketing perspective that will make everything else easier or unnecessary

Actions

Progress Tracking and KPIs

STRATEGY CREATOR



	N	а	m	۱e	:
i vanne.			••		•

Date:

VISION GOAL	VISION RESULT

OPPOSITION/OBSTACLES	TRANSFORMATION/STRATEGIES
C	\Rightarrow

ACTION